For official use only:

Association of Christian Universities and Colleges in Asia
Student Mobility Scheme (SMS)

APPLICATION FORM FOR TRAVEL AND LIVING EXPENSES SUBSIDY

Picture

[Information on Nominee]

Name	(Family, First, Middle) ☐ Mr. ☐Ms. :
E-Mail	
Study Abroad Period	

[Information on Host Institution]

Coordinator's Name	
Position	
Name of Institution	
E-Mail	

[Amount of Airfare]*

USD:

*The original invoice or receipt, quoted in United States Dollars, as well as the local currency, issued by the travel agency or airline is required. If not in English, please provide an English translation of the same.

[Information on Nominee's Home Institution]

Coordinator's Name			
Position			
Name of Institution			
Postal Address			
E-Mail			
Tel.		Fax.	
Signature and Date:			

Instructions:

1. Please fill out this form clearly using block letters, and attach the following:
   - copy of acceptance letter from the host university
   - copy of the flight tickets and itinerary
   - **school calendar with specified dates of the beginning and the end of exchange period**

   Please note that applications without these attachments will not be considered.

2. Send them BY EMAIL to:

   acuca.secretariat@gmail.com