

For Secretariat use only:



**Association of Christian Universities and Colleges in Asia
Student Mobility Scheme (SMS)**

APPLICATION FORM FOR TRAVEL AND LIVING EXPENSES SUBSIDY

[Information on Nominee]

Name	(Family, First, Middle) <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
E-Mail	
Study Abroad Period	

Insert photo here

[Information on Host Institution]

Coordinator's Name	
Position	
Name of Institution	
E-Mail	

[Amount of Airfare]*

USD:

*The original invoice or receipt, quoted in United States Dollars, as well as the local currency, issued by the travel agency or airline is required. *If not in English, please provide an English translation of the same.*

[Information on Nominee's Home Institution]

Coordinator's Name			
Position			
Name of Institution			
Postal Address			
E-Mail			
Tel.		Fax.	
Signature and Date:			

Instructions:

- Please fill out this form clearly using block letters, and attach the following:
 - copy of acceptance letter from the host university
 - copy of the flight tickets and itinerary
 - **school calendar with specified dates of the beginning and the end of exchange period**

Please note that applications without these attachments will not be considered.

- Send BY EMAIL to:

acuca.secretariat.hnu@gmail.com