



ASSOCIATION OF CHRISTIAN UNIVERSITIES AND COLLEGES IN ASIA (ACUCA)

ACUCA Secretariat, Hannam University

70 Hannamro Daedeok-Gu Daejeon 34430, South Korea

acuca.secretariat.hnu@gmail.com

ACUCA STUDENT MOBILITY SCHEME Reply Proforma

The ACUCA Student Mobility Scheme was established in 2002, which aims to foster a better understanding of Asian Communities and culture among the students of the member institutions.

One of the objectives of the Association is to promote and facilitate the exchange of students. Institutions that have courses taught in English during regular semesters agreed to waive tuition and other fees from the host institution. Financial assistance from the Association comes in the form of an airfare and living allowance subsidy.

Each member institution is entitled to have a maximum of two (2) slots under the scheme in each semester.

INSTITUTION	Atma Jaya Catholic University of Indonesia		
NUMBER OF TUITION WAIVERS TO BE EXCHANGED			
Regular Semester	2		
Summer Term	2 (tentative)		
Winter Term	2 (tentative)		
SEMESTER DATES			
	START DATE	END DATE	
First / Fall	1 st /2 nd week September	1 st /2 nd week January	
Second / Spring	1 st /2 nd week February	End of June	
Summer/Mid-Year	Early July	End of August	
SEMESTER COURSE LOAD / NUMBER OF COURSES / CREDITS			
Equivalent to 12-24 American credits Course list: https://urlis.net/AJCUCIcourselist			
TESTS REQUIRED FOR ADMISSION			
	type	Required for which students?	Required score
Language Test	TOEFL PBT (or equivalent)		450
Other Tests			
DEADLINES FOR EXCHANGE APPLICATIONS			
First / Fall	1 st week of June		
Second / Spring	1 st week of November		
Summer/Mid-Year	N/A		
VISA REQUIREMENTS FOR EXCHANGE STUDENTS			
Type of visa:	Study Visa		
Required Documents:	1. Valid Passport 2. Passport cover		

	3. Passport first page 4. Official transcript from university 5. Study Permit (provided upon successful nomination) 6. Letter of Statement of not coming to Indonesia to work (template provided) 7. Statement of Financial Guarantee 8. Official Health Declaration from a doctor 9. Passport size (6 x 6) formal picture of yourself (blue/red background) 10. Other documents specified as per-programme
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HOUSING AVAILABILITY FOR EXCHANGE STUDENTS		
	TYPE	FACILITIES
Yes, available on campus:	Dormitory (upon availability)	Room with shared bathroom
No, alternative arrangements:		
ESTIMATED <u>MONTHLY</u> LIVING COSTS		
	Cost (in USD)	
Housing (please put the estimation in the average price)	200	
Meals	180	
Local transportation	20	
Books	-	
Entertainment	60	
Miscellaneous	100	
TOTAL	460	
COURSES OPEN TO EXCHANGE STUDENTS - (i.e. UNDERGRADUATE COURSES TAUGHT IN ENGLISH)		
https://urlis.net/AJCUIcourselist		
WEBSITE ADDRESS FOR GENERAL INFORMATION ABOUT THE UNIVERSITY		
Location, number of students, course information, etc.		
https://www.atmajaya.ac.id/web/Index.aspx per 31 October will migrate to https://new.atmajaya.ac.id/id/		
OTHER INFORMATION		
https://urlis.net/AJCUIinboundinfo		

CONTACT PERSON	
NAME	Adre Zaif Rachman
POSITION	Head of International Office
EMAIL ADDRESS	Adre.zaif@atmajaya.ac.id
TELEPHONE	+62813 17406317
ADDRESS	Jl. Jend. Sudirman No.51, RW.4, Karet Semanggi, Kecamatan Setiabudi, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12930

SUBMITTED BY:

Name:

Designation:

Date:

Please return the duly accomplished
form to the ACUCA Secretariat

acuca.secretariat.hnu@gmail.com



GENERAL INFORMATION

INSTITUTION	Maranatha Christian University		
ADDRESS	Jl. Prof. Drg. Surya Sumantri 65 Bandung 40164, West Java, Indonesia		
WEBSITE	www.maranatha.edu		
HEAD OF INSTITUTION	Prof. Ir. Sri Widiyantoro, M.Sc., Ph.D., IPU	EMAIL ADDRESS	rektorat@maranatha.edu
DESIGNATION	Rector		
ACUCA CONTACT PERSON	Dita Aprina Pelawi, S.S.		
ACTIVE EMAIL ADDRESS FOR ACUCA MATTERS	io@maranatha.edu rektorat@maranatha.edu		

**STUDENT MOBILITY SCHEME
KEY DATE, QUOTA, AND REQUIREMENTS**

INSTITUTION	Maranatha Christian University
TUITION AND OTHER FEES WAIVER	Housing Accommodation (on-campus dorm)
TERM SCHEDULES	Odd Semester: Mid-September – 2 nd week of January
	Even Semester: Mid-Februari – end of June
APPLICATION DEADLINE	Odd Semester: Mid-May
	Even Semester: 1 ST week of December
REQUIREMENT	IELTS, TOEFL, TOEIC

CONTACT FOR STUDENT MOBILITY SCHEME

INSTITUTION	Maranatha Christian University
NAME	Dita Aprina Pelawi, S.S.
OFFICE	International Office
POSITION	Program Officer & Mobility Coordinator
EMAIL	io@maranatha.edu
PHONE	+62 22 2012186
FAX	+62 22 2015154



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ACUCA STUDENT MOBILITY SCHEME

Reply Proforma

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INSTITUTION	Petra Christian University		
NUMBER OF TUITION WAIVERS TO BE EXCHANGED			
For Regular Semester	4 students per year		
For Summer Session	-		
For Winter Session	-		
SEMESTER DATES			
	START DATE	END DATE	
Semester I	FIRST WEEK OF SEPTEMBER	MID OF DECEMBER	
Semester II	FIRST WEEK OF FEBRUARY	END OF JUNE	
Summer Session			
SEMESTER COURSE LOAD / NUMBER OF COURSES / CREDITS			
<ul style="list-style-type: none"> Minimum credit loads per semester: 12 credit units (approx. 4 - 6 courses) Maximum credit loads per semester: 18 credit units (approx. 6 - 9 courses) Registered to 1 (one) host department of PCU, but can apply for non-prerequisite courses from other departments 			
TESTS REQUIRED FOR ADMISSION			
	TYPE	REQUIRED FOR WHICH STUDENTS?	SCORE REQUIRED
LANGUAGE TESTS	Minimum TOEFL iBT 61	TOEFL PBT 500, TOEFL CBT 173, IELTS 6.0	
OTHER TESTS	TOEIC 575 or B1 CEFR		
DEADLINES FOR EXCHANGE APPLICATIONS			
	DEADLINE		
Semester I	Fall Semester Nomination: 2 May ; Application: 31 May		
Semester II	Spring Semester Nomination: 15 November ; Application: 30 November		
Summer Program			
VISA REQUIREMENTS FOR EXCHANGE STUDENTS			
Type of visa: For regular semester: Student Visa (type: C316) to be converted into KITAS in Indonesia			
Required Documents: Letter of Acceptance (LoA), Letter of Invitation (LoI), Recommendation from home university			
Passport with 12 months validity, proof of fund US\$ 2,000, formal photo, insurance,			
proof of COVID-19 full dose vaccination.			

HOUSING AVAILABILITY FOR EXCHANGE STUDENTS		
	TYPE	FACILITIES
Yes, available on campus:		
No, alternative arrangements:	Off-campus accommodation	Boarding houses or lodging houses with rented units, usually with shared kitchen.
		Other facilities air-conditioning room, private bathroom. Meals are not included.

ESTIMATED MONTHLY LIVING COSTS	
	COSTS (IN US\$)
Housing (please put the estimation in the average price)	USD 125 – 200
Meals	USD 300
Local transportation USD 2 - 6 per trip by online application based transportation,	USD 5 -6 per trip by regular taxi
Books	USD 50
Entertainment	USD 150
Miscellaneous VISA USD 350, STUDENT CLUB FEE USD 11 - 135	
TOTAL APPROX. USD 700/MONTH EXCLUDING MISCELLANEOUS EXPENSES	

COURSES OPEN TO EXCHANGE STUDENTS - (i.e. UNDERGRADUATE COURSES TAUGHT IN ENGLISH)	
petra.id/Spring2023courselist 	click on the link OR scan the QR code to download PCU Spring 2023 course list

WEBSITE ADDRESSES FOR GENERAL INFORMATION ABOUT THE UNIVERSITY
Location, number of students, course information, etc.
https://www.petra.ac.id/ https://io.petra.ac.id/ IG: @internationaloffice.ukpetra

OTHER INFORMATION
Academic: Students may choose any courses from any departments as long as it does not require any pre-requisite courses
Non-academic: Minimum 2 doses of COVID-19 vaccination Health insurance cover include COVID-19 treatment & the insurance company must be incorporated as a legal entity in Indonesia, ex. ALLIANZ, CIGNA, AIA.

CONTACT PERSON	
NAME	Renny Dese (Ms.)
POSITION	Head of Student Mobility & International Track
EMAIL ADDRESS	head-mobility@petra.ac.id, staff-mobility@petra.ac.id
TELEPHONE	+62 31 298 3188
FAX	
ADDRESS	Petra Christian University, International Office, Entrance Hall building, 1 st floor, Main Campus Jalan Siwalankerto 121 - 131, Wonocolo, 60236 Surabaya, East Java, Indonesia

SUBMITTED BY

Name Renny Dese
 Position Head of Student Mobility & International Track
 Date 17 November 2022

Please return the duly accomplished form to the ACUCA Secretariat

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INSTITUTION	Sanata Dharma University		
NUMBER OF TUITION WAIVERS TO BE EXCHANGED			
Regular Semester	6 months		
Summer Term	-		
Winter Term	-		
SEMESTER DATES			
	START DATE	END DATE	
First / Fall	01 July	31 December	
Second / Spring	01 January	31 June	
Summer/Mid-Year			
SEMESTER COURSE LOAD /NUMBER OF COURSES /CREDITS			
24 credits			
TESTS REQUIRED FOR ADMISSION			
	Type	Required for which students?	Required score
Language Test	TOEFL iBT, TOELF ITP, IELTS, DuoLingo, British Course	Every student	TOEFL iBT 78, TOELF ITP 550, IELTS 6.0, DuoLingo 100)
Other Tests			
DEADLINES FOR EXCHANGE APPLICATIONS			
First / Fall	31 October		
Second / Spring	31 April		
Summer/Mid-Year	N/A		
VISA REQUIREMENTS FOR EXCHANGE STUDENTS			
Type of visa:	Study Visa		
Required Documents:	<ol style="list-style-type: none"> 1. Passport valid for at least 12 months 2. Last diploma 3. Passport official photo 4. Vaccine certificate 		

HOUSING AVAILABILITY FOR EXCHANGE STUDENTS		
	TYPE	FACILITIES
Yes, available on campus:		
No, alternative arrangements:	International Office will organize to find housing	Relying on needs
ESTIMATED <u>MONTHLY</u> LIVING COSTS		
	Cost (in USD)	
Housing (please put the estimation in the average price)	\$130	
Meals	\$130	
Local transportation	\$65	
Books	-	
Entertainment	-	
Miscellaneous	\$65	
TOTAL	\$385	
COURSES OPEN TO EXCHANGE STUDENTS - (i.e. UNDERGRADUATE COURSES TAUGHT IN ENGLISH)		
https://bit.ly/3sy50zu		
WEBSITE ADDRESS FOR GENERAL INFORMATION ABOUT THE UNIVERSITY		
Location, number of students, course information, etc.		
https://www.usd.ac.id/ https://usd.ac.id/en/		
OTHER INFORMATION		
CONTACT PERSON		
NAME	Yurisdixta Menavia	
POSITION	Head of International Office of Sanata Dharma University	
EMAIL ADDRESS	io@usd.ac.id	
TELEPHONE	T.+62274513301 ext. 51227 M. +62 812 1595 3081	
ADDRESS	Sanata Dharma University Central Building, 1 st Floor Affandi Street, Yogyakarta 55281, Indonesia	

SUBMITTED BY:

Name: Yurisdixta Menavia
 Designation: Head of International Office
 Sanata Dharma University
 Date: 26 October 2022

Please return the duly accomplished form to the ACUCA Secretariat

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INSTITUTION	Soegijapranata Catholic University		
NUMBER OF TUITION WAIVERS TO BE EXCHANGED			
For Regular Semester	2		
For Summer Session			
For Winter Session			
SEMESTER DATES			
	START DATE	END DATE	
Semester I	The first week of September	The second week of January	
Semester II	The first week of March	The second week of July	
Summer Session			
SEMESTER COURSE LOAD / NUMBER OF COURSES / CREDITS			
12-20 credits			
TESTS REQUIRED FOR ADMISSION			
	TYPE	REQUIRED FOR WHICH STUDENTS?	SCORE REQUIRED
LANGUAGE TESTS	ITP TOEFL or its equivalent	All students	Minimum 450
OTHER TESTS			
DEADLINES FOR EXCHANGE APPLICATIONS			
	DEADLINE		
Semester I	November 15th		
Semester II	May 15th		
Summer Program			
VISA REQUIREMENTS FOR EXCHANGE STUDENTS			
Type of visa: Student Visa (C 316)			
Required Documents:			
<ol style="list-style-type: none"> Guarantee letter from the sponsor (Soegijapranata Catholic University); Study Permit from the Indonesian Directorate General of Higher Education Passport valid for at least 18 months 			

4. Proof of Financial Support of at least USD 2000 in the form of Bank Savings

HOUSING AVAILABILITY FOR EXCHANGE STUDENTS		
	TYPE	FACILITIES
Yes, available on campus:	Dormitory (female only)	Room for two, free wifi, air conditioner, shared-bathroom
No, alternative arrangements:	Privately-rented room	Individual room, private bathroom, air conditioner, free wifi

ESTIMATED MONTHLY LIVING COSTS	
	COSTS (IN US\$)
Housing (please put the estimation in the average price)	100
Meals	150
Local transportation	40
Books	10
Entertainment	25
Miscellaneous	5
TOTAL	330

COURSES OPEN TO EXCHANGE STUDENTS - (i.e. UNDERGRADUATE COURSES TAUGHT IN ENGLISH)

<https://tinyurl.com/SCUExchange>

WEBSITE ADDRESSES FOR GENERAL INFORMATION ABOUT THE UNIVERSITY

Location, number of students, course information, etc.

www.unika.ac.id

OTHER INFORMATION

Study Permit from the Indonesian Directorate General of Higher Education will be applied by Soegijapranata Catholic University.

CONTACT PERSON

NAME	Angelika Riyandari		
POSITION	Director of International Affairs and Cooperation Office (IACO)		
EMAIL ADDRESS	io@unika.ac.id		
TELEPHONE	+62248441555 ext. 1705 +6287830604300	FAX	+62248415429 +62248445265
ADDRESS	Pawiyatan Luhur IV No. 1, Bendan Duwur, Semarang, Indonesia, 50234		

SUBMITTED BY

Name Angelika Riyandari
Position IACO Director
Date 5 December 2022

Please return the duly accomplished form to the ACUCA Secretariat

acuca.secretariat.hnu@gmail.com