



Association of Christian Universities and Colleges in Asia  
Student Mobility Scheme (SMS)

## NOMINATION FORM

When you officially nominate your students to SMS participating institutions, please email this form to the Secretariat at: [acucasec@mail.doshisha.ac.jp](mailto:acucasec@mail.doshisha.ac.jp)

### [Nominee Information]

Name	(Family, First, Middle) <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. :
Major/Program	
Level (School Year)	
E-mail	

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Institution Applying for:	
Study Abroad Period	(MM/YYYY - MM/YYYY)
Proposed Area of Study (In order of preference):	
(1)	
(2)	
(3)	
(4)	

### [Information on Nominee's Home Institution]

Coordinator's Name			
Position			
Name of Institution			
Postal Address			
E-Mail			
Tel.		Fax.	

### [Information on Host Institution]

Coordinator's Name	
Position	
Name of Institution	
E-Mail	

### [Expected Amount of Airfare]\*

USD:	*MAXIMUM USD750
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#### REMINDERS:

1. Students are expected to continue to be registered as degree-seeking students at their home institution.
2. They are required to return to their home institution at the end of the exchange period and shall not pursue the award of a degree by the host institution.
3. They will have sufficient funds to cover their living costs abroad.
4. They must engage in full-time study while abroad.
5. Once enrolled in the host institution, students will be subject to the rules and regulations, as well as the rights and privileges enjoyed by regular students of the host institution.
6. Although students will not be required to pay tuition fees, they will be responsible for all personal needs such as accommodation, transportation, books, medical insurance, and the like while studying abroad.
7. Students can apply for ACUCA SMS subsidies. They should submit the prescribed Subsidy Request Form together with the Letter of Acceptance from the host institution and receipt/proof of payment and itinerary of flight tickets to the Secretariat through SMS coordinator of their home institution.